



City Council Workshop & Special Meeting  
April 16, 2020  
Agenda

**This City Council workshop will be conducted remotely using “Zoom.”** The meeting will be broadcast as usual on Great Falls TV (cable channel 1302) and on the City of Auburn [YouTube](#) channel.

**5:30 P.M. City Council Workshop**

Department Budget Presentations

- a. Police
- b. Library
- c. Public Works
- d. Recreation and Sports Tourism
- e. TIF (Tax Increment Financing) and Tax Sharing Agreements
- f. Water and Sewer
- g. Worker’s Compensation
- h. Council Budget Discussion Follow Up

**Special City Council Meeting (immediately following the workshop)**

New Business

Order 47-04162020

Ensuring safe options for temporary housing to victims of domestic violence and allowing for the use of existing Churches and Municipal Buildings to help provide temporary housing solutions for victims of domestic violence with a simple staff level review for building safety.

Executive Session – Economic Development, pursuant to 1 M.R.S.A. Sec. 405 (6)(C)



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** April 16, 2020

**Author:** Sue Clements-Dallaire, City Clerk

**Subject:** FY 21 Budget Presentations

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**Information:** There will be a brief presentation of the proposed FY 21 operations and Capital Improvement Plan budgets on the following departments:

- a. Police
  - b. Library
  - c. Public Works
  - d. Recreation and Sports Tourism
  - e. TIF (Tax Increment Financing) and Tax Sharing Agreements
  - f. Water and Sewer
  - g. Worker's Compensation
  - h. Council Budget Discussion Follow Up
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**City Budgetary Impacts:** To be determined.

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**Staff Recommended Action:** After presentation, staff will be available for questions and discussion.

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**Previous Meetings and History:** Annual review and discussion.

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**City Manager Comments:**

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Cudde".

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**Attachments:**



**City of Auburn  
City Council Information Sheet**

**Council Workshop or Meeting Date:** April 16, 2020

**Order:** 47-04162020

**Author:** Phil Crowell, Assistant Manager

**Subject:** An Order to Ensure Safe Options for Temporary Housing to Victims of Domestic Violence

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**Information:** The Mayor and City Manager declared a State of Emergency for the City of Auburn on April 1, 2020 and the city council adopted the order on March 16, 2020. As this pandemic continues to impact our community problems continue to evolve. A very pressing problem is shelter space for domestic violence victims and their children. Auburn Police Department has reported a 40% increase in domestic related calls for service. The United Nations called on Sunday for urgent action to combat the worldwide surge in domestic violence. "I urge all governments to put women's safety first as they respond to the pandemic," Secretary General António Guterres wrote on Twitter.

We are proposing the following attached Council Order to meet this immediate need.

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**City Budgetary Impacts:** N/A

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**Staff Recommended Action:** Passage of Order.

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**Previous Meetings and History:** N/A

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**City Manager Comments:**

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Crowell".

**Attachments:** Order 47-04162020

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Holly C. Lasagna, Ward One  
Timothy B. MacLeod, Ward Two  
Stephen G. Milks, Ward Three  
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

## **IN CITY COUNCIL**

### **ORDER 47-04162020**

#### **AN ORDER TO ENSURE SAFE OPTIONS FOR TEMPORARY HOUSING TO VICTIMS OF DOMESTIC VIOLENCE**

Whereas, people who are surviving violence in their relationships and families may be experiencing increased isolation and danger caused by social distancing measures during the Coronavirus pandemic; and

Whereas, an international rise in domestic violence incidents is cause for immediate action to mitigate the impacts locally in Auburn: and,

Whereas, we are committed to help ensure safe options for temporary housing remains available to victims of domestic violence; and

Therefore, be it ordered that the City Council hereby orders that the City of Auburn will allow for the use of existing Churches and Municipal Buildings to help provide temporary housing solutions for victims of domestic violence with a simple staff level review for building safety.



City of Auburn  
City Council Information Sheet

**Council Workshop or Meeting Date:** April 16, 2020

**Subject:** Executive Session

**Information:** To discuss an economic development matter, pursuant to 1 M.R.S.A. Section 405(6) (C).

**Executive Session:** On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

(1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;

(2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;

(3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and

(4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.

This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

(1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.